

LSOP Title <b>Washing Trays</b>	
<b>LSOP No.</b>	LSOP66
<b>Version</b>	1.1
<b>Location</b>	UQ Node/Centre-wide
<b>Policy/Procedure Link</b>	
<b>Risk Assessment</b>	
<b>Approved by</b>	Akila Wijerathna-Yapa
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<b>Date Effective</b>	14/10/2021
<b>Next Review Date</b>	14/10/2026
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## 1.0 Scope

*This procedure covers the use of F10 to clean trays (and pots) within the Beveridge Lab.*

*This LSOP does not cover the use of other chemicals to clean trays.*

## 2.0 Definitions

RO – Reverse Osmosis (water)

Min – minutes



F10 – clinical grade disinfectant

## 3.0 Materials and Equipment



1. Dirty trays/pots
2. F10
3. Brush
4. RO water
5. Soaking box
6. Sink

## 4.0 Prescribed Actions

1. Brush dry trays to remove excess sediment (see Figure 1)



Figure 1: Brush dirty trays until clean

2. Remove any labelling tape, roots or other bits and pieces from the trays/pots
3. Rinse the trays under running water and scrub with the designated brush
4. Turn RO water on and fill soaking box to the line (see Figure 2)  
*N.B. 1<sup>st</sup> line if soaking up to 5 trays, 2<sup>nd</sup> line if up to 10*



Figure 2: Soaking box



5. Add F10 according to the instructions (see Figure 3)

*N.B. 80ml for 1<sup>st</sup> line soak or 128ml for 2<sup>nd</sup> line soak*

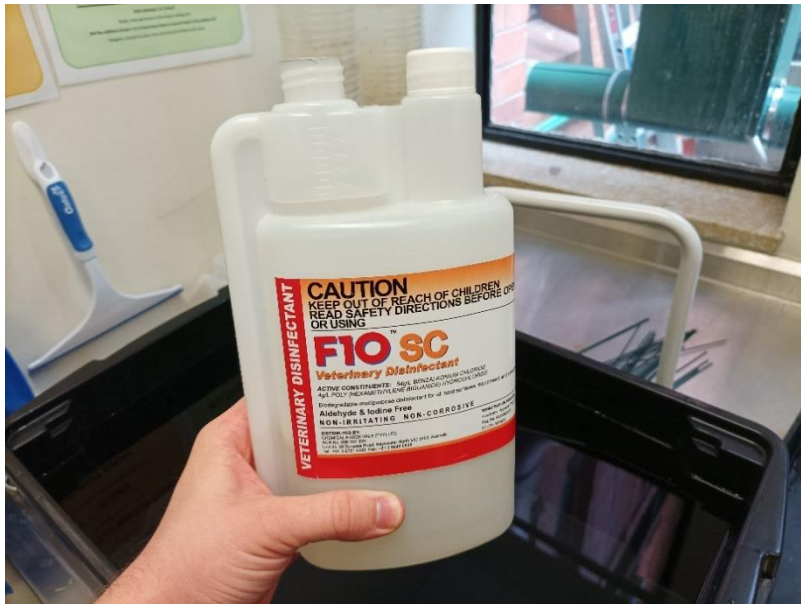


Figure 3: F10

6. Soak trays for minimum 10min (see Figure 4)



Figure 4: Soaking box with trays

7. Rinse with RO water and brush again thoroughly to ensure no roots or dirt remain
8. Stand on bench to dry
9. Put away once dry

## 5.0 Monitoring and Review

*This CSOP will be reviewed annually, or as may be otherwise required because of changes to ARC requirements or changes to institutional policy and procedure.*