

Centre Translation & Impact Committee

Date last approved:	September 2022
Next review:	October 2023
Reports to:	Centre Executive Committee
Related committees:	Outreach Working Group

Purpose

The purpose of the Centre Translation & Impact Committee is to advise the Centre Executive Committee to maximise the adoption and impact of the Centre's research outputs in a manner that is consistent with the *[overarching goals]* of the Centre.

Terms of Reference

The Committee shall:

1. Review Centre research programs, policies, and practices to ensure maximum adoption and impact of the Centre's research outputs.
2. Advise on issues of encumbrance and freedom to operate.
3. Advise on the development of emergent technologies.
4. Review and advise on the Outreach activities of the Centre.
5. Identify and review relevant training programs for Centre participants.
6. Submit regular reports to the Centre Executive Committee.
7. Develop and make policy submissions in areas important to the Centre.
8. Develop and implement best practice within the Centre to support maximum adoption and impact of the Centre's research outputs in a manner that is consistent with the *[overarching goals]* of the Centre.

Membership

The membership of the Centre Translation and Impact Committee will include Chief Investigators of the Centre and representatives from Partner Organisations.

Chair	Deputy Director, ex-officio
Deputy Chair	TBC
Centre Director	Ex-officio
Centre Chief Investigators	QAAFI representative
	Law specialist
	Researcher Development Co-Leads
	Outreach Lead
ECR	ECR representative

Centre Translation & Impact Committee

Member names and contact details

Name	Position	Affiliation	Email
Prof Mark Cooper	Deputy Director and Chair	UQ	mark.cooper@uq.edu.au
Mr David Tomlins	Deputy Chair	UQ	d.tomlins@uq.edu.au
Prof Christine Beveridge	Centre Director	UQ	c.beveridge@uq.edu.au
Prof Robert Henry	Chief Investigator and QAAFI representative	UQ	robert.henry@uq.edu.au
Prof Brad Sherman	Chief Investigator and ARC Laureate in Law	UQ	b.sherman@uq.edu.au
Prof Peter Waterhouse	Chief Investigator	QUT	peter.waterhouse@qut.edu.au
Prof Ian Wright	Chief Investigator	Western Sydney University	ian.j.wright@westernsydney.edu.au
A/Prof Eloise Foo	Chief Investigator and Outreach Lead	UTas	Eloise.foo@utas.edu.au
TBC	ECR representative	TBC	

Attendance by invitation

The Chair may invite partners, UniQuest or other stakeholders to attend meetings to contribute to discussion of items of business, as appropriate.

Quorum

A quorum consists of 50% plus one of members.

Conflict of Interest

Committee members are required to declare to the Chair any real, perceived or potential conflict of interest they may have with any matters related to the Centre's research or operations, including matters which may be listed on the Committee's agenda for discussion.

Unless the Chair otherwise directs, the member concerned must not be present when the Committee considers the issue nor take part in a decision of the Committee about the issue.

The member concerned must not be present when the Committee is considering whether to excuse them from Committee discussions on the issue.

Where a conflict of interest has been declared and results in the exclusion of a member from voting, the motion will be passed on a consensus of the remaining Committee members with voting rights. Should the motion go to vote, the decision will be made on a vote of 50% plus one of the remaining Committee members.

Any disclosure of a conflict of interest must be recorded in the minutes of the meeting.

Frequency of Meetings

The Committee will meet on a quarterly basis.

Secretariat support and contact details

Secretariat: Centre Office for Research Management & Support (CORMS)

Email: plantsuccess@uq.edu.au